



<b>REGION 11 CHICAGO EMS SYSTEM POLICY</b>	Title: ECRN Licensure
	Section: Hospital
	Approved: EMS Medical Directors Consortium
	Effective: June 1, 2023

## **ECRN LICENSURE**

### **I. Emergency Communications Registered Nurse (ECRN) Licensure**

#### **A. Initial licensure:**

1. To be licensed as an ECRN, an individual shall:
  - a. Be a registered nurse in accordance with the Nurse Practice Act with a minimum of six months Emergency Department nursing experience or appropriate equivalent as approved by the EMS Medical Director (EMSMD)
  - b. Current CPR certification
  - c. Current ACLS certification
  - d. Successfully complete an education curriculum formulated by an EMS System and approved by IDPH, which consists of at least 40 hours of classroom (32 hours) and practical (8 hours field experience on an ambulance supervised by a paramedic) education for both the adult and pediatric population, including telecommunications, and EMS System Protocols, Policies and Procedures.
  - e. Complete an orientation conducting EMS radio calls with a licensed ECRN under the supervision of the EMS Coordinator at that hospital.
  - f. Meets all requirements mandated by the IDPH Rules and Regulations.
2. The Resource Hospital will submit to IDPH the electronic transaction form and recommendation for initial licensure of an ECRN candidate who has completed and passed all components of the education program and passed the final examination.

#### **B. ECRN Relicensure: The ECRN should submit proof of the following to their hospital EMS Coordinator 90 days prior to license expiration date.**

1. Is a registered nurse with an unencumbered license in Illinois.
2. Has completed 32 hours of EMS System approved Continuing Education in a four-year period.
3. Has successfully completed all mandatory Region 11 EMS continuing education.
4. Remains active as an ECRN in the EMS System under Region 11.
5. Completed the IDPH Child Support Form.
6. If the above are completed, the Resource Hospital will submit the ECRN for relicensure with IDPH.

#### **C. Inactive status:**

1. Prior to the expiration of the current license, the ECRN may request to be placed on



<b>REGION 11 CHICAGO EMS SYSTEM POLICY</b>	Title: ECRN Licensure
	Section: Hospital
	Approved: EMS Medical Directors Consortium
	Effective: June 1, 2023

inactive status. The request shall be made in writing to the EMS Medical Director and shall contain the following information:

- a. Name of individual;
  - b. Date of approval;
  - c. Circumstances requiring inactive status;
  - d. A statement that recertification requirements have been met by the date of the application for inactive status;
  - e. ECRN license number
2. The EMS Medical Director will review and grant or deny requests for inactive status.
  3. For the ECRN to return to active status, the EMS Medical Director must document that the ECRN has been examined and found capable of functioning within the EMS System, that the ECRN's knowledge and clinical skills are at the active ECRN level, and that the ECRN has completed any refresher training deemed necessary by the EMS System. If the inactive status was based on a temporary disability, the EMS System shall also verify that the disability has ceased.
  4. During inactive status, the individual shall not function as an ECRN.
  5. The EMS Medical Director shall notify IDPH in writing of the ECRN's approval, re-approval, or granting or denying inactive status within 10 days after any change in an ECRN's approval status.

## **II. ECRN Functioning and System Entry**

- A. A licensed ECRN who is currently functioning in another Region 11 Resource or Associate Hospital or has been active within the last six months and receives a letter of good standing from his/her EMS Coordinator shall meet with his/her current EMS Coordinator or EMSMD for approval and orientation prior to resuming ECRN function.
- B. Licensed ECRNs from hospitals outside Region 11 should request a letter of good standing from that hospital and submit it to their Region 11 Resource Hospital and request to take the ECRN System Entry examination.
- C. Additional educational requirements may be required by the EMSMD.

## **III. ECRN Requirements**

- A. An ECRN shall notify IDPH within 30 days after any change in name or address. Notification may be in person, or by mail, phone, fax or electronic mail. Addresses may be changed through IDPH's online system.
- B. To maintain ECRN Licensure, the nurse must complete any EMS System Continuing Education updates and remain in good standing with the EMS System.



<b>REGION 11 CHICAGO EMS SYSTEM POLICY</b>	Title: ECRN Licensure
	Section: Hospital
	Approved: EMS Medical Directors Consortium
	Effective: June 1, 2023

C. An ECRN may be suspended as per the Region 11 EMS System Participation Suspension Policy.