



NATIONAL REGISTRY CERTIFICATION REGION 11 REFERENCE DOCUMENT

I. PURPOSE

To define the guidelines for National Registry initial and recertification by an Emergency Medical Technician (EMT) and Paramedic within Region 11.

II. DEFINITION

National Registry of Emergency Medical Technicians (NREMT) is an organization that provides National EMS Certification through a valid and uniform process to assess the knowledge and skills required for competent practice by EMS professionals and maintains a registry of certification status.

III. INITIAL CERTIFICATION

1. Per the Illinois Department of Public Health (IDPH), all EMS initial education programs use the National Registry certification exam for testing and licensure at the EMT and Paramedic level.
2. IDPH issues the EMT or Paramedic license based on the NREMT certification of successfully passing a national standard examination.
3. Upon initial certification, individuals receive a national registry number that is linked to that specific certification.
4. National Registry certification is a two-year cycle.
5. Individuals should update their account profile by requesting agency affiliation from their employer for verification by the agency Training Officer.

IV. NREMT ROLES

1. **Training Officer**: Validates the continued competency of Nationally Registered EMS personnel by approving continuing education records entered by agency affiliates.
2. **Program Director**: Validates the competency of candidates seeking National EMS Certification.
3. **Medical Director**: Ensures the continued competency of Nationally Registered EMS personnel by validating level specific skills.



V. MAINTENANCE OF CERTIFICATION

1. Recertification is encouraged, but not required by Region 11 or IDPH.
2. National Registry certification can be used to obtain EMS licensure in another state.
3. National Registry recertification can be by examination or by continuing education.
4. Fees are the responsibility of the individual.

VI. RECERTIFICATION PROCESS

1. Individuals should maintain a profile on the National Registry portal.
2. Three (3) months prior to the recertification date, the individual should review recertification requirements on the National Registry website (www.nremt.org).
3. For recertification by continuing education, hours are required in three components:
 - a. National component
 - b. Local or state component
 - c. Individual content
4. Continuing education hours should be approved by either the Illinois Department of Public Health (with a site code) or the Commission on Accreditation for Pre-Hospital Continuing Education (CAPCE).
5. Submit electronic recertification online.
6. Pay renewal fees.
7. Contact your agency National Registry Training Officer for verification of continuing education hours and categories on the NREMT website.
8. For EMT recertification, the Training Officer can approve skills verification. For Paramedic recertification, the Medical Director will review and attest to the skill verification.
9. After the education and skills are verified by the agency Training Officer and/or Medical Director your renewal will be processed.

VII. VECTOR SOLUTIONS

1. National Registry certification should be added to the individual's Vector Solutions profile as a credential listed as "EMT-NREMT or Paramedic-NREMT".



2. "Number" is your National Registry number and this allows for the direct import of CAPCE courses directly from Vector Solutions to your NREMT account.
3. Upload a copy of the current National Registry certification as an attachment to your NREMT credential.

VIII. **NREMT TRAINING SITES AND EMS AGENCIES IN REGION 11**

Advocate Illinois Masonic Medical Center	Malcolm X College
Chicago Fire Department	Medical Express Ambulance Service
Event Medical Solutions	Northwestern Memorial Hospital EMS System
First Five LLC	University of Chicago Medicine
Hatzalah Chicago	

Please contact your Resource Hospital with any questions.