



REGION 11 CHICAGO EMS SYSTEM POLICY	Title: EMS Continuing Education (CE) Requirements
	Section: EMS Education
	Approved: EMS Medical Directors Consortium
	Effective: June 1, 2023

EMS CONTINUING EDUCATION (CE) REQUIREMENTS

- I. Continuing education (CE) given by or approved by the Resource Hospital within Region 11 is considered “In-System CE.” Any other CE courses are considered “Out-of-System CE.”
- II. Region 11 follows the “IDPH EMS Continuing Education Relicensure Recommendations” for each specific activity, documentation, and CE hours recommended.
 - A. “Life Support Courses” require card or certificate for documentation.
 - B. “Locally offered CE programs” require certificate with IDPH site code.
 - C. National EMS CE programs with CAPCE (Commission on Accreditation for Prehospital Continuing Education) approved CE hours.
 - D. Other CE hours are reviewed by the Resource Hospital.
- III. All “Locally offered CE programs” for EMS continuing education require submission by a licensed EMS Lead Instructor to the Resource Hospital for review and IDPH site code approval.
 - A. Content should follow the National EMS Education Standards.
 - B. Course submissions should include objectives, content, and method of testing/verification.
 - C. Complete applications should be submitted to the Resource Hospital at a minimum of 90 days prior to anticipated start date.
- IV. For all EMT and Paramedic Continuing Education hours, Region 11 EMS follows IDPH recommendations including:
 - A. EMT Core Content Category Hours, at minimum, per 4-year licensure period (total 80 hours):
 - 1. Preparatory (2 hours)
 - 2. Airway Management and Ventilation (10 hours)
 - 3. Patient Assessment (6 hours)
 - 4. Trauma (8 hours)
 - 5. Cardiology (12 hours)
 - 6. Medical (16 hours)



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7. Special Considerations – Neonatal, Pediatrics, Obstetrics, Gynecology (12 hours)
 8. Geriatrics (2 hours)
 9. Operations (2 hours)
 10. Elective (10 hours)
- B. Paramedic Core Content Category Hours, at minimum, per 4-year licensure period (total 120 hours):
1. Preparatory (4 hours)
 2. Airway Management and Ventilation (12 hours)
 3. Patient Assessment (8 hours)
 4. Trauma (12 hours)
 5. Cardiology (16 hours)
 6. Medical (20 hours)
 7. Special Considerations – Neonatal, Pediatrics, Obstetrics, Gynecology (16 hours)
 8. Geriatrics (4 hours)
 9. Operations (4 hours)
 10. Elective (20 hours)
- C. Each CE certificate should be uploaded in the appropriate category as defined on the certificate.
- V. Documentation of all EMS CE should be uploaded by the EMS provider into their Vector Solutions – EMS Medical Directors Consortium profile.
- VI. CE certificate requirements:
- A. Course name
 - B. Date
 - C. Participant name



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- D. Number of hours
 - E. Course instructor name and signature
 - F. Training site location
 - G. Education format: online or in-person
 - H. Core content category (if approved within Region 11)
 - I. IDPH site code number or CAPCE approval
- VII. Other EMS CE may be approved if there is a valid Illinois EMS CE site code and/or Commission on Accreditation for Prehospital Continuing Education (CAPCE) approved CE hours.
- A. Courses that do not meet these requirements must be approved by the EMS Medical Director prior to uploading to Vector Solutions.
- VIII. IDPH licensed EMS providers that are credentialed to work in another EMS System should designate their status with the Resource Hospital noting their “Primary EMS System for CE and Relicensure” and their “Secondary EMS System.”
- IX. IDPH EMS Continuing Education Relicensure Recommendations
- A. See next page, also available online at:
<https://dph.illinois.gov/content/dam/soi/en/web/idph/files/publications/formsoprems-continuingeducationrelicensurerecommendations.pdf>



Emergency Medical Systems Continuing Education Relicensure Recommendations

This Continuing Education (CE) list is NOT intended to be all-inclusive and should be considered as CE Recommendations ONLY. A wide variety of educational programs, seminars, online offerings, and workshops that are not listed below may also meet the intent of national standards for EMS continuing education.

Standard Documentation required to validate completion for all CE in Illinois: CE certificate, course card, or sign-in roster signed by instructor or authorizing person to include: name of participant; date; times; topic(s); number of CE hours awarded; and Illinois site code, CECBEMS, and/or medical or nursing accrediting body number. All CE hours awarded must be approved by the EMS Medical Director.

Calculating hours for AEMT/EMT-I and EMT: The hours listed in this document are for Paramedics (based on 100 hours in 4 years).

AEMT and EMT-I: Multiply required hours for Paramedics by 0.8 (80 hours in 4 years). **EMT:** Multiply required hours for Paramedics by 0.6 (60 hours in 4 years).

NOTE: EMS personnel should verify the continuing education requirements within their EMS System(s). EMS System Medical Directors may require their EMS personnel to obtain EMS Continuing Education above the minimum requirements outlined in Illinois EMS Administrative Code, Section 515.590 (EMT Licensure Renewal).

Activity	Documentation	Hours Recommended	Comment
Initial education (Life Support courses): ABLS, ACLS, AMLS, EMPACT, ITLS, NRP, PALS, PEPP (ALS), PHTLS etc., CPR instructor	Standard documentation and course schedule	Hr/Hr up to 16 hours for each course	
Advanced Trauma Life Support, Teaching EMS-related courses/ CE, Wilderness EMS Training, TEMS, MIH Community PM, Critical Care PM	Standard documentation and course schedule	Hr/Hr for EMS content of course	May not exceed 20% of total hours for one subject area. Educators may not get credit for presenting the same topic/lecture multiple times. Up to 50% of total hours may be earned by teaching participants at a lower level of licensure. Should be considered on a case by case basis for any topics in EMS education standards
Refresher/renewal education (Life Support courses): ABLS, ACLS, AMLS, EMPACT, ITLS, NRP, PALS, PEPP (ALS), PHTLS etc., CPR instructor	Standard documentation and course schedule	Hr/Hr up to 8 hours	
EMTs: PEPP (BLS) course	Standard documentation and course schedule	Hr/Hr up to 8 hours	
Pediatric related CE	Standard documentation and course schedule	Hr/Hr up to 16 hours max	Pediatric education now has much greater emphasis than in the 1998 DOT curriculum. Illinois recommends 16 hours in 4 yrs. Topics include: Pediatrics, Neonatology, Gynecology and Obstetrics.
Initial courses: CPR Instructor, Emergency Vehicle Operators course, Emergency Medical Dispatch course	Standard documentation and course schedule	Hr/Hr up to 12 hours max	
Locally offered CE programs	Standard documentation	Hr/Hr to max content hours	May not exceed 20% of total minimum required hours in one subject area, e.g., cardiac, trauma, rescue, etc.
Audit of entry level EMT, AEMT, Paramedic courses	Standard documentation	Hr/Hr to max content hours	Unlimited hours if subject matter is at the appropriate level for the participant's license. May not exceed 20% of total required hours in one subject area, e.g., cardiac, trauma, rescue, etc.



Activity	Documentation	Hours Recommended	Comment
Clinical preceptor or evaluator	Signed letter from EMS Coordinator or lead instructor	Hr/Hr to max hours allowable	May not exceed 20% of total minimum required CE hours.
Emergency Preparedness	Written statement of participation from EMSC/EMS MD or exercise director.	Hr/Hr up to 12 hours (Paramedic/PHRN) 10 hours (EMT-I) 8 hours (EMT)	EMS personnel must be able to demonstrate an active participating role during the preparedness event, exercise or training.
College courses: Health-related courses that relate to the role of an EMS professional (A&P, assessment, physiology, biology, chemistry, microbiology, pharmacology, psychology, sociology, nursing/PA courses, etc.)	Catalog description of course and evidence of successful completion through minimum grade of C (official transcripts or evidence from school)	Hr/Hr 1 college credit = 8 CEU	May not exceed 20% of total hours for one subject area. Should be considered on a case by case basis for any topics in EMS education standards.
Participation/observation in surgery, physical therapy, childbirth, autopsy, etc.	Written statement of participation from: clinical unit leader, preceptor or physician validating attendance	Hr/Hr up to max of 5 hours	Max 5 hours must be part of an approved educational experience or include defined educational objectives.
Seminars/Conferences: EMS related education approved by CECBEMS or medical or nursing accrediting body	Copy of agenda/program plus certificate of attendance	Hr/Hr to max content hours	May not exceed 20% of total minimum required hours in one subject area, e.g., cardiac, trauma, rescue, etc.
Commercial CE: Electronic digital media (e.g. videotapes/CDs), journal articles with publication dates of 5 years or less prior to the date of CE completion. Approved by CECBEMS or medical or nursing accrediting body	Standard documentation	Hr/Hr to max content hours	May not exceed 20% of total minimum required hours in one subject area, e.g., cardiac, trauma, rescue, etc.
Trauma Nurse Specialist or TNS Review Courses: May audit for CE with prior approval of TNS Course Coordinator to ensure space availability	Standard documentation	Hr/Hr to max content hours	May not exceed 20% of total minimum required hours in one subject area. Course covers multiple areas of A&P, fluid & electrolytes, acid base balance, shock pathophysiology and systems trauma appropriate for PMs and PHRNs for full credit.
ECRN Course (apart from Life Support courses): May audit for CE with prior approval of Course Lead Instructor to ensure space availability	Standard documentation	Hr/Hr to max content hours	May not exceed 20% of total minimum required hours in one subject area. Course may cover multiple across the spectrum of EMS appropriate for PMs and PHRNS for full credit
On-line options Webinars and on-line offerings with subject matter found in the EMS Education Standards [e.g. sponsored by a governmental agency (infectious diseases, emergency preparedness) legal experts (documentation HIPAA) organizations or commercial offerings].	Standard documentation	Hr/Hr to max content hours	May not exceed 20% of total minimum required hours in one subject area,



The below table outlines Illinois recommendations of Core Content breakdown during each relicensure period for Paramedics (hours for AEMT, EMT-I and EMT should be calculated accordingly).

Note: EMS System Medical Directors may require their EMS personnel to obtain EMS Continuing Education above the minimum requirements as outlined in Illinois EMS Administrative Code, Section 515.590 (EMT Licensure Renewal).

<i>CORE CONTENT</i>	<i>ILLINOIS RECOMMENDED HOURS</i>	<i>CORE CONTENT</i>	<i>ILLINOIS RECOMMENDED HOURS</i>
Preparatory	8 hours in 4 years	Medical	20 hours in 4 years
Airway Management & Ventilation	12 hours in 4 years	Special Considerations (Neonatology, Pediatrics, Gynecology, Obstetrics)	16 hours in 4 years
Patient Assessment	8 hours in 4 years	Geriatrics	4 hours in 4 years
Trauma	12 hours in 4 years	Operations	4 hours in 4 years
Cardiology	16 hours in 4 years		
		TOTAL	100 hours in 4 years