

LARGE GATHERING/SPECIAL EVENTS

- I. A minimum of 60 days prior to any large gathering/special event, each Provider Agency shall submit a completed IDPH Special Event Request Application to their respective Resource Hospital, which will include the following:
 - A. Ambulance license number, VIN, and level of care
 - B. Names and license numbers for EMS staff
 - C. Event name, date, hours, location, and expected attendance
 - D. Outline of the medical plan for the event
 - E. Map of the receiving hospitals
 - F. EMS system communication plan
- II. **At large scale/special events, only those patients who are in need of further medical attention, but still refuse transport will be called into Online Medical Control. All other refusals will be documented on a run report.**
- III. **Within 10 days following the large scale/special event, the Provider Agency shall submit a report to their respective Resource Hospital outlining those refusals not called in, as well as the number of the number and categories of patient encounters and transports. (Specified by EMS System Quality Improvement/Assurance Program Policy H.2).**
- IV. EMS agencies providing staffing within Region XI that are from an outside system should:
 - A. Have understanding of the specialty receiving centers
 - B. Provide medical staffing plans to the regional EMS Medical Directors Consortium (MDC) for coordination and planning prior to the event.

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